

RAVENDALE COMMUNITY SPORTS CENTRE

FUNCTION CENTRE

The following Terms and conditions are to ensure customers holding functions at the centre are aware of the conditions of hire in order that their function runs smoothly and there are no miss-understandings.

INSPECTION TIMES

The premises can be inspected at any time by phoning Anne for an appointment on 8682 2547 or 0429 822 547

CAPACITIES

The main hall 200 people seated
Public bar area 100 people seated
Downstairs day bar (outdoors) 115 people
Boardroom up to 25 people

FACILITIES

Disabled lift & toilets
Public Telephone
ATM
Eftpos
Wireless "HOT SPOT" - bring your own laptop
Conference facilities include - whiteboard, projector screen, TV, DVD.

SURCHARGE

Public Holidays 10%

GST

All function components and services incorporate a component for the GST at the time of invoice.

CONFIRMATION OF BOOKING

Your verbal booking reservation is held tentatively for 14 days only.

Verbal bookings not confirmed within 14 days will be cancelled

To confirm your booking a deposit of 10% of your function cost is to be paid by cheque, cash, visa card, mastercard or bankcard.

Payment in full is to be received on the night of the function.

ALCOHOL AND DECORUM

Ravendale Community Sports Centre is obliged to abide by the State Government laws, ordinances and regulations in regard to the responsible service of alcohol. Alcohol will be refused to those under the age of 18, those who supply alcohol to under age people, or those who in the opinion of the Manager or Responsible Person on duty at the time, to be intoxicated. We take pride in ensuring that your function is successful. However, the centre shall not be liable for any damage or loss of any nature suffered by the client or the client's guests prior or after the event.

If damage occurs to the Centre's equipment or property by any guests, attendees or personnel associated with the client before, during or after a function, the client is financially responsible.

Confetti, petals, table sprinkles and glitter are not permitted under any circumstances. A cleaning fee will apply if used.

COMMENCEMENT AND CONCLUSION TIME

Commencement time will be negotiable between the client and the Manager
Conclusion time will be in accordance with the liquor licensing commission's operating times included in the centres liquor license

Contact:

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